

Lower Florida Keys Hospital District Board

Meeting Time: 2:30 p.m.

Meeting Date: October 7, 2025

Location: Doubletree Grand Key Resort Ballroom

Board Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Citizen Input

PROTOCOL TO ADDRESSING THE BOARD

The right to attend and/or make presentations at a public meeting does not entitle any individual to act in a disrespectful, disruptive, argumentative, or antagonistic manner to either any Board member or each other. Decorum shall be maintained at all times during the meeting. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Speakers should begin their presentation by stating their full name and their city or town of residence for the record. Letters submitted to each Board Member and/or the District Administrator prior to a Board Meeting will not additionally be read into the record at the meeting. All statements must be directed towards the Board; no person may address or question Board Members individually, and Board Members will not engage in a dialogue with persons making public comment. Any attendee or speaker who fails to conduct themselves in an orderly and civil manner shall be asked to be removed from the meeting.

4. Receipt and discussion of Board committee (FFC) report
5. Hospital Chief of Staff Report – Dr. J. Norris
6. Akerman LLP Report – Robert Slavkin, Esq. (see attached)
7. Discussion of related matters
8. 2026 Meeting Schedule
9. Adjournment

Akerman Agenda/Discussion Items

I. Conflict of Interest Form

Akerman was asked by the Board to prepare a conflict of interest form for the Fact Finding Committee and the Board Members

II. Draft RFP

- a. Initial RFP draft
- b. Questions for Board Discussion
 - 1. Evaluation Criteria¹ and Primary Evaluation criteria discussion.
 - 2. Term length. We recommend long term, but with performance reviews.
 - 3. What is the budget?
 - 4. Hospital statistics, such as surgeries per year, professional and staff employment stats, patient care stats.
 - 5. Facility needs criteria, and historic demands, challenges, needs, deliverables (to also be included in opening paragraph). This discussion is important for Breadth and Commitment to Services Criteria.
 - 6. Who should the Respondents contact for site visits?
 - 7. In Section 1 intro we refer to "specialized" services. The Medical Center advertises several specialized services. We recommend keeping all services, respondents can demonstrate capabilities beyond if they have.
 - 8. Does the Board have existing budget and plan for facility investment?
- c. Receipt of Fact Finding Committee information and public information
- d. Receipt of Information from CHS.

III. Next Steps:

- a. Interview and Tour of Current operator. Receive input regarding hospital facility, operations, challenges, deliverables, needs
- b. Review input from Fact Finding Committee and public.
- c. Workshop to review revised draft RFP and address additional questions from the Board.
- d. Consultant Selection for Evaluation portion of the RFP /Facilities Engineer for facility needs?
- e. Consider allowing Respondents to respond to RFP in 90 days instead of 60 to allow for site visits.